

LITTLE MUNDEN PARISH COUNCIL

MINUTES of the meeting of the Parish Council held on 25th September, 2008 at Little Munden School starting at 8.00pm.

1. ATTENDANCE

Present were: David Metcalf (DM) Chairman, Brian Long (BL), Keith Williams (KW), Elizabeth Bacon (EB), Jenny MacIntosh (JM), Councillors.
Margaret Mitchell (MM), Clerk.

Apologies received from:

Anthony Brown (AB) Vice-Chairman

Absentee:

Jonathan Pool (JP), Councillor.

2. PREVIOUS MINUTES.

DM proposed that the minutes of the previous meeting held on the 31st July 2008 be taken as read. The minutes were then proposed by LB and seconded by BL as a true and correct account of the meeting.

3. MATTERS ARISING from those minutes.

i. Problem with Post

DM still to write letter to Ivan Smith.

ii. New Litter Bin.

Litter Bin now installed at Horsens Meadow.

iii. Historical Archives.

MM still will retain the Minutes for the time being.

iv. Common Land

This item to be held over to the next meeting.

v. Charity Commission.

MM checked the previous minutes which in fact went back to May 2002 in which it was stated that Barbara Springate would become a trustee. As six years has now passed a new trustee should be appointed every four years and therefore DM agreed to write to Barbara Springate to thank her for her services over the past six years. The subject will then be brought up at the next meeting when we will re-appoint AB and appoint someone else and get the Charity back on track.

vi. Parish Plan - Draft Surveys.

Copies to be kept in box and held over for discussion at the next meeting.

vii. Benches Grants/Footpaths.

DM received an e-mail from John Grisbrooke but wished to discuss this later in the meeting.

viii. Extending of fencing.

This work has now been carried out to a very good standard.

4. PLANNING.

i. New Applications

4/8/08 – 3/08/1231/FB

Double storey side extension and a new porch with pitched roof over. 2 Wentworth Cottages, Haultwick, Herts SG11 1JG

28/08/08 – 3/08/1485/FP/HS

Entrance Gates. Potters Wood, Dane End, Ware, SG12 0LD

29/08/08 – 3/08/1498/FP/MC

Single storey rear extension. Cherrymead, Frogs Hall Lane, Haultwick, Herts SG11 1JH.

08/09/08 – 3/08/1565/FP/JS
Conversion of existing barns into 1 four bedroom and 2 three bedroom dwellings and 4 bay carport.
Lordship Farm, Green End Road, Dane End, Herts SG12 0NS.

08/09/08 – 3/08/1567/FP/MC
Small front extension with porch and replacement flat roof with pitched roof. 19 Whiteley Close, Dane
End, Ware, Herts SG12 0NB.

08/09/08 – 3/08/1568/FP/MC
Replacement of flat roof with pitched roof. 17 Whiteley Close, Dane End, Ware, Herts SG12 0NB.

ii. EHDC Decisions

30/07/08 – 3/08/0950/FP
Two storey side and first floor extensions sub division of property into 2 No. 2 Bedroom dwellings and
provision of public footpath link between Easington and Munden Road. 2 Easington Road. Permission
granted subject to conditions.

05/08/08 – 3/08/1079/FP
Construction of outbuilding to provide car port and boiler room/fuel store. High View, Munden Road,
Dane End, Herts SG12 0LP. Permission granted subject to conditions.

15/08/08 – 3/08/1158/FP
Detached double garage. Potters Hall Barn, Potters Green, Dane End, Herts SG12 0JU. Permission
granted subject to conditions.

19/08/08 – 3/08/1169/FP. Rear extension (amendments to previous approval 3/04/2182/FP).
Springfields, Munden Road, Dane End, Herts SG12 0LR. Permission granted subject to conditions.

ii. Naming and Numbering

None.

5. FINANCE.

Finance correspondence:

Various correspondence between MM and BDO Stoy Hayward regarding the Audit dated 4th August to
27th August confirming Audit now complete.

Accounts Report:

Balance as at 21.07.08 Current Account £2949.67

Deposit Account £3424.23

Receipts on Current Account:

28.08.08	LMPCC Jul/Aug Newsletter	£94.50
28.08.08	Misc. Sales of Maps	£38.00
12.09.08	Transfer from Deposit a/c	£1200.00

Deduct Payments

21.7.08	Kirkham Contracting Parish Maintenance	c/n412	£1280.75
21.7.08	Kirkham Contracting Extra Work	c/n413	334.88
21.7.08	Hertfordshire Display June Newsletter	c/n414	94.50
31.7.08	M. Mitchell Fee and Expenses	c/n415	185.49
14.8.08	Hertfordshire Display Jul/Aug Newsletters	c/n416	189.00
26.8.08	Matthew Ovens July Litter Pick	c/n417	33.78
26.8.08	M. Mitchell Clerks fee	c/n418	152.40
09.9.08	LMPCC Churchyard Maintenance	c/n419	135.00
09.9.08	IJP Building Landscapes	c/n420	810.00

Therefore based on the above figures as at 16.09.08

Current Account Balance £1066.37

Deposit Account Balance £2224.23

Total Cash at Bank £3290.60

6. CORRESPONDENCE

i. Correspondence sent

14.08.08	Ltr to Paul Clark re transport grants.
14.08.08	Ltr to Mark Wheeler re War Memorial
14.08.08	Ltr to Russell Parkin re Fencing repairs required.
15.08.08	Ltr of Objection to erection of single garage and log store, The Cottage, Green End.
15.08.08	e-mail to S. Kirkham re extra work.
16.08.08	Ltr to R. Carter offering Allotment – Plot No. 9.
15.09.08	e-mail to K. Steptoe of EHC re BT. Adopt a telephone kiosk.

ii. Correspondence received.

15.08.08	e-mail From Stuart Kirkham re cutting nettles back in footpath between Kennedy Road and Kingsfield Road.
03.09.08	Allotment acceptance ltr from R. Carter.
04.09.08	Ltr from Rural Housing Trust.
05.09.08	Ltr from Kevin Steptoe EHC re Adopt a BT Kiosk.

7. FURTHER MATTERS ARISING.

- a. MM confirmed she contacted Anglia and the problem has now been resolved.

- b. MM advised she had contacted Highways regarding the bridge at the bottom of Whitehill and they have advised that this has been passed to the Bridges Department but is not felt to be a priority at the moment. Also regarding street furniture engineers are currently out checking all the street furniture and this work will be carried out shortly after the engineers report. The pot holes have been filled.

c. The brambles overgrown on the pathway up to the school have been dealt with.

d. **Application to Vary Right of Way No. RB16 Little Munden Parish**

John Grisbrooke undertook the investigation on our behalf in his role as the representative of the Parish Paths Partnership. A copy of his reply was noted and MM to prepare a letter for DM to sign endorsing JG's observations to support the application for a variation.

e. The Audit is now complete and MM will now post the Notice of conclusion of Audit on all Notice Boards. This to be displayed for two weeks.

f. The matter was raised about keys for the notice boards containing the Maps of the Parish both for Dane End and Haultwick. DM to contact JG to see if he still has them.

g. It was decided that the Council will adopt the telephone kiosk in Dane End after MM has made further investigations. It is understood the cost will be £500.00 per annum and will be maintained by BT. It was felt it was necessary to keep the kiosk in case of emergency and we must let BT know by the 1st November 2008. The subject will therefore be discussed and decided upon at our next meeting.

h. **Emergency Planning.** DM brought this subject up again. It was thought that a list could be drawn up with contact numbers. The emergency plan is in the event of a disaster and who should be contacted. DM has asked JM to produce a contact list and a strategic plan.

8. MATTERS RAISED BY CHAIRMAN DM

1. MM and DM attended meeting of the stakeholders regarding the Benington Wind Farm. There were two presentations one from the Botts and one from the Anti Wind Farm Group. The presentations

were both of great interest. DM gave a report to our meeting advising that these turbines will be 400ft tall and will run for about 68% of the time and they will produce enough power for 2300 houses when running. The objectors say it will more realistic power for 2000 houses that is less than 5% of the energy needs of East Herts. There was no vote for or against at this meeting but the next meeting will be held on the 19th November next when a decision will be discussed. It was still felt

that the decision will be granted but this will not be immediate as it will probably keep going to

appeal and it was felt that it could be at least two years before the go ahead is given if in fact is given.

2. Railings along Munden Road. DM was invited to attend a meeting regarding the railings along Munden Road. The Highways Department have now agreed that these are to be replaced and a brochure outlining the specification of the railings which in fact is a crash barrier. This type of crash barrier is specially designed for nature trails and rural areas and is very expensive. The time scale is

that work is due to start on the 27th October. However it is more likely to be the middle of November. It is anticipated it will take about two weeks for the installation to take place but the feeling was this was a bit optimistic. There will of course be disruption and parking restrictions will be necessary along the road during the installation. People will be notified of parking restrictions. They will use the car park at horses meadow for storage of plant and material. DM pointed out that the car park is new and they have agreed to photograph the car park before they start and after and will make good any damage caused. KW said he felt sure if we had a word with Frank Sapsed to use Home Farm instead and KW said he would have a word with him. It was also felt that we should thank Jane Pitman for all her support and help with this project.

9. LATE POST

- a. The Precept Form has been received and this will be carried over to the next meeting for discussion.
- b. Open Spaces and facilities Audit. DM is dealing with this.
- c. The Making and enforcement of byelaws a Consultation. This to be kept in information.
- d. Planning – first floor front extension with dormer windows and garage conversion 18 Kingsfield Road Dane End, Herts SG12 0LY.
- e. Permission Granted for Two storey side, two storey and single storey rear extension and front porch. 2 Wentworth Cottages Haultwick Herts SG11 1JG.
- f. Permission – Two storey side and front extension, part first floor front extension and single storey rear extension. 1 Pearman Drive Dane End Herts SG12 0LW.
- g. BL is to check whether Russell Parkin has repaired the fence as detailed in our letter dated 14th August 2008.

10. ANY OTHER BUSINESS.

1. KW advised that there is a possibility that the 602 road works could possibly be re-introduced. However this is not definite. DM did say that he did feel there should be something worked out for access to the entrance of Heath Mount school.
2. MM requested that the next meeting be held a week earlier i.e. 23rd October instead of the 30th October as she will be away. The members present agreed. Martin Scales also requested a list of dates for our future meetings for his booking form. MM to liaise with Martin. However JM advised that she will be away on the 23rd so KW to pass the box to LB.

3. DM received a note from Simon Marlow saying that he would be willing to help out with the Parish Plan but would not be able to head up the committee.

The next meeting of the LMPC will be held at Little Munden School at 8.00pm on Thursday 23rd October, 2008.

The meeting closed at 9.25pm

Signed: _____ Date: _____
David Metcalf: Chairman